

**MINUTES OF MEETING
BROOKFIELD HEIGHTS HOA BOARD
SEPTEMBER 28, 2021**

In Attendance: Nikki Engel, JoAnn Ferris, Macy Hart, Jamie Schlueter, Cheryl Strong (all via Zoom)

The meeting was called to order by Cheryl Strong.

The minutes from the August 24, 2021 meeting were unanimously approved.

Budget: 7 households still owe for 2021. The liability insurance policy will be paid in October (\$2,091). The incentive payment (\$400) has been received from Huntington Bank and credited to the checking account.

Park: Cheryl has contacted Jacob Hedgecough to do snow removal this year. She is still waiting to hear from him. Cheryl submitted pictures of the basketball pole covers to Commercial Recreation Group and has not yet received a response regarding replacement under warranty. Nikki is still working on the wording for a “park rules” sign.

Annual Meeting: Notice, proxy, and letter regarding covenant amendments will be sent the first week of October. A request for BOD nominations will also be included. The proposed budget for 2022 was reviewed and approved. JoAnn will upload to the website. Cheryl reviewed the voting process. Ballots for Phase One and Phase Two will be color coded. Cheryl will order sign from the Sign Guy to be up for 30 days. Jamie will post notice on Next Door and also contact JoEllen Horton to post notice on Facebook.

Covenant Amendments: Letter and synopsis revised by attorney was approved to be sent with notice of annual meeting. The amendments in full have been uploaded to the website. Cheryl noted that as long as the law does not change, voting can occur next year if enough votes not obtained this year.

Next Meeting: Annual meeting, November 11, 2021, 6:30 – 7:30 p.m. at Faith Community Center, Rm 1.

Respectfully submitted,
JoAnn Ferris