

Brookfield Heights HOA
Board meeting
Tuesday, January 19, 2021
6:30 pm via zoom

Attendance: Nikki Engel- Secretary, JoAnn Ferris- Treasurer, Jamie Schlueter- President, Cheryl Strong-Property Manager, Macy Hart

October minutes approved.

Board decided moving forward, to try and have minutes approved prior to next meeting, to be posted on the website for homeowners to view.

2020 Year end budget/Status

Not yet posted. Jamie will see to that.

2021 to date

As of Saturday 1/16/21 about 140 homes had paid the 2021 annual dues.

There has also been progress on the previously unpaid homeowners.

2019-20 dues still owed and not paid by 1-31-20 will be sent to collections including 2021.

2021 only dues, not paid by 1-31-21 will receive a 2nd notice/reminder, and if continued to be delinquent, may be sent to collections as well.

2020 taxes

Accountant selected, and Cheryl will be working to get him the paperwork he needs. She will also be passing along questions from the board.

Insurance

Insurance policy due in February. Cheryl will shop around to verify the best deal.

Park

Painting of shelters: Cheryl will look for other bids.

Jim Everett has resigned as caretaker of the park as of November 2020, duties will be done by Hart Consulting and board members.

Shed lock has been replaced. Cheryl will drop by to pick up key.

Snow removal: Board approved Chuck C. to clear sidewalk around the park for \$25/removal. Cheryl will pass along that it only needs done after 2+ inches of snow and if the snow will be sticking around for a couple of days.

Cheryl will continue to get bids for mowing and landscaping.

It was suggested the board and Cheryl take a walk at the next meeting to verify the wants of the board in regards to landscaping.

Cheryl has not gotten bids for the resealing of the basketball courts and the parking lot at the park, but will start doing so.

It was decided to wait to see how much the bid for the courts/parking lot is before deciding what to do about mulch replacement at the playground. It has been replaced every other year. It was suggested we just "fluff" it and see what it looks like.

The total for lighting use at the park for 2020 was \$1106.22. Board will continue to evaluate the cost of lighting the park/tennis court. Currently the lights will be off from November-April, as the park sees less use during this time.

Entrance Signs

The wood on the entrance signs needs to be resealed. The board approved \$65 for sealer and brush from Menards. The materials will be purchased and the work will be done by Craig S.

Events

The 2020 Annual meeting had to be cancelled due to covid concerns. Opportunity to attend the January Board meeting via zoom was extended to the homeowners via the Dues invoice.

No events will be scheduled until Covid-19 circumstances are better known.

Covenant Amendments

Cheryl will be talking to our attorney regarding possible amendments and the fees associated with making them.

Covenant Enforcement

The board discussed Covenant infractions such as: home repairs, commercial vehicles parking, trailers, non domesticated pets, and stationary vehicles on roadways.

It was decided to proceed with Cheryl sending violation notices and possible legal action in the future.

Next meeting: Tuesday, March 30, time TBD closer to date.

Respectfully submitted,
Nikki Engel
Secretary